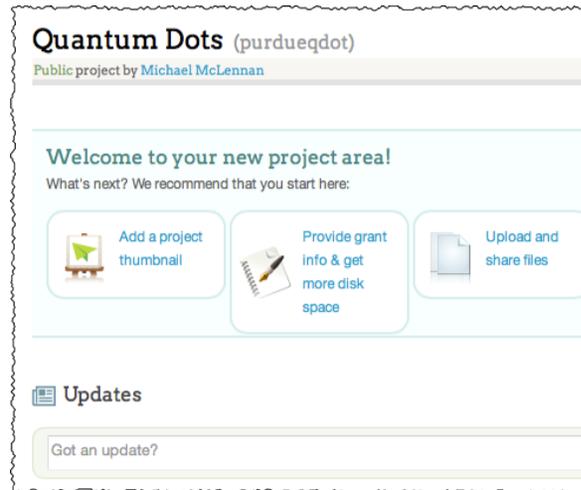
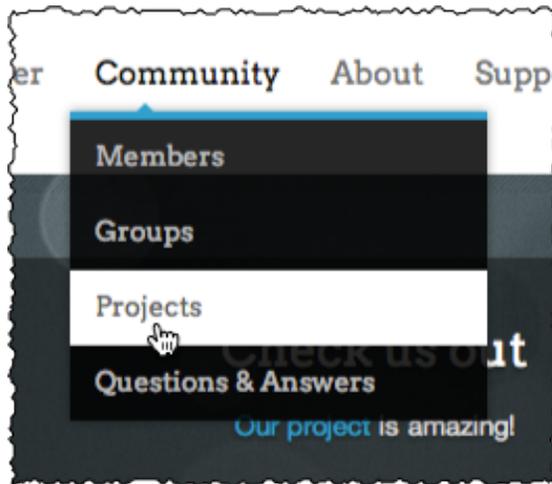


# Lab Assignments

Michael McLennan  
*Director, HUBzero® Platform for Scientific Collaboration*  
Purdue University

# Explore Projects

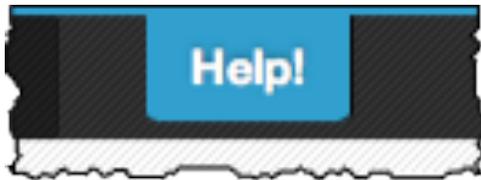


- Create a new project
- Upload files into the repository
- Modify a file and upload a new version
- Assign a To-Do List item
- Share a message on the update feed
- Create a page in project notes

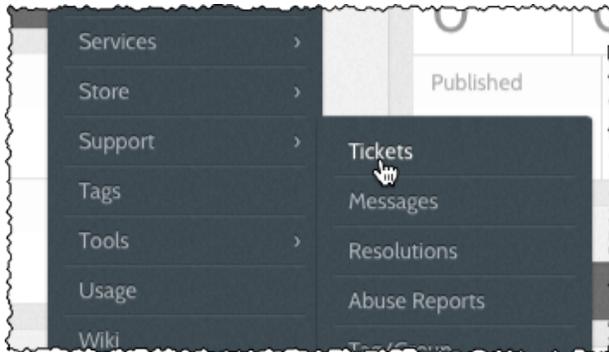
# Handle Support Tickets



*Enter a support ticket as a user...*

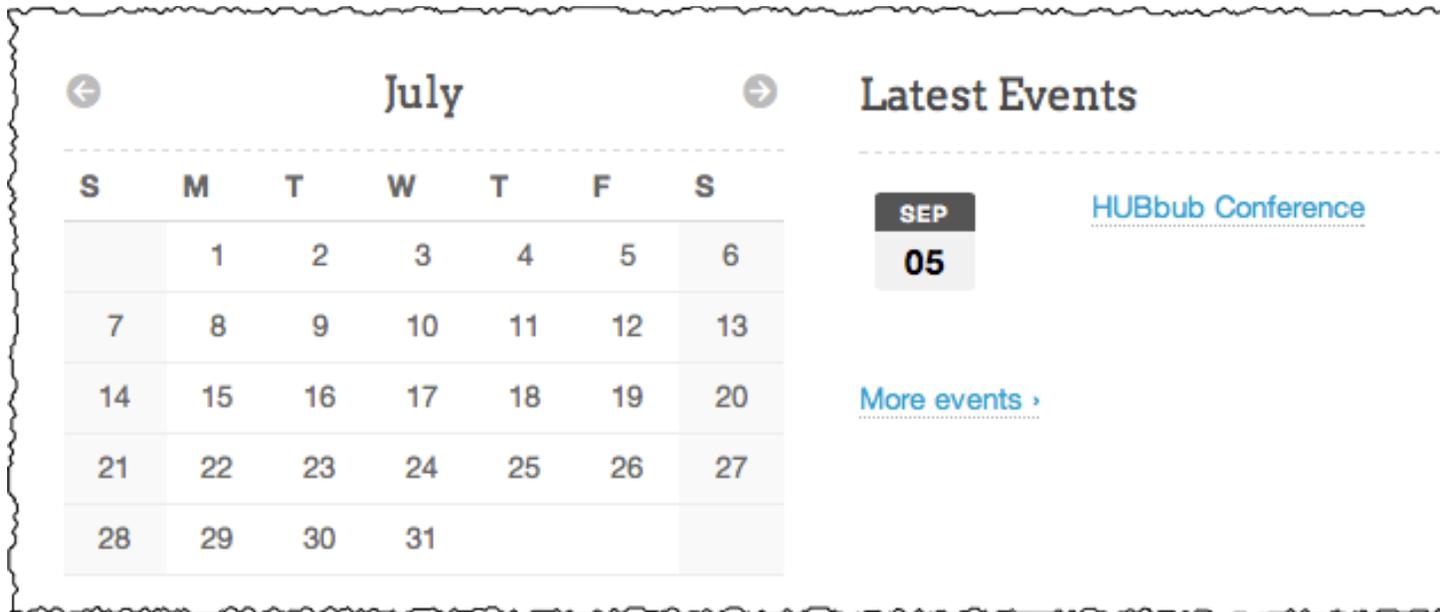
A screenshot of a "Submit a Support Ticket" form. The form has a dark background with white text. It includes fields for "Username:" (optional, value: mmclennan), "Name:" (required, value: Michael McLennan), "E-mail:" (required, value: mmclennan@ieee.org), and "Problem:" (required, value: I found a broken link on this page.). There is also an "Attach a screenshot:" (optional) section with a "Choose File" button and a "no file selected" message. A "Submit" button is at the bottom right. A search bar and a "Help!" button are visible in the footer.

*Resolve a support ticket as an administrator...*



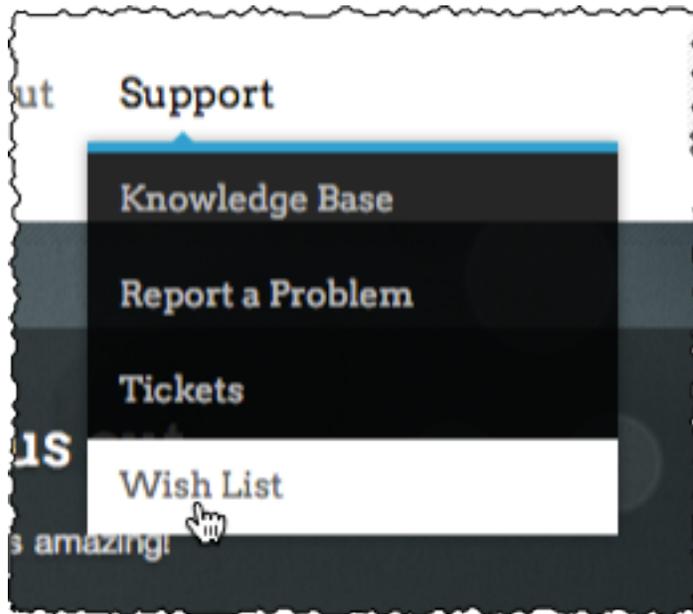
- Under *Components* → *Support* → *Tickets*
- Enter a comment and assign to someone
- Resolve as “Fixed” or “Invalid”

# Add an Event to the Calendar



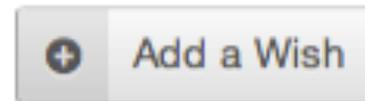
- Use the front end:  Add an event
- Use the back end: *Components* → *Events* → *Manage Events*
- Set registration properties: “Register By” and “Registration Fields”
- Try registering for this new event

# Make a Wish



*Log in on the front end as a different user...*

- Post a wish



*Then, as your normal (admin) user...*

On the back end...

- Go to *Users* → *Groups*
- Create a group with CN name "hubdev"

On the front end...

- Go to wish list and click on wish
- Select importance/effort
- Add a comment
- Change status to "grant" wish

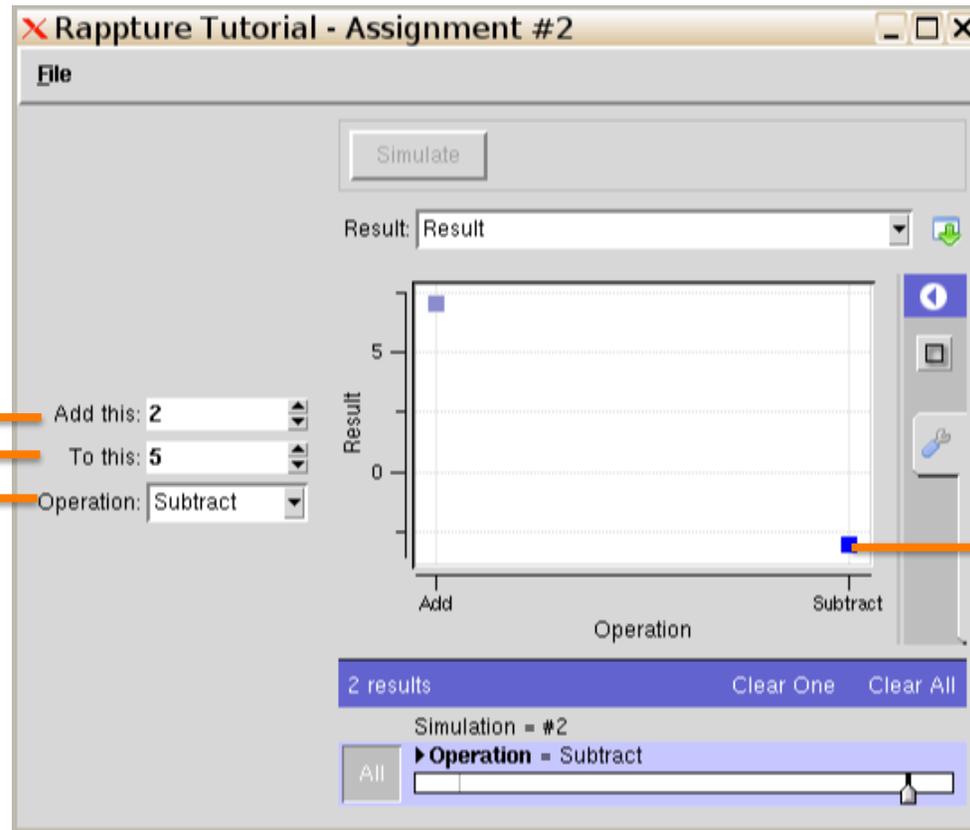
# Build This Tool



integer

integer

choice



integer

*Add or subtract two numbers (drop-down controls operation)*