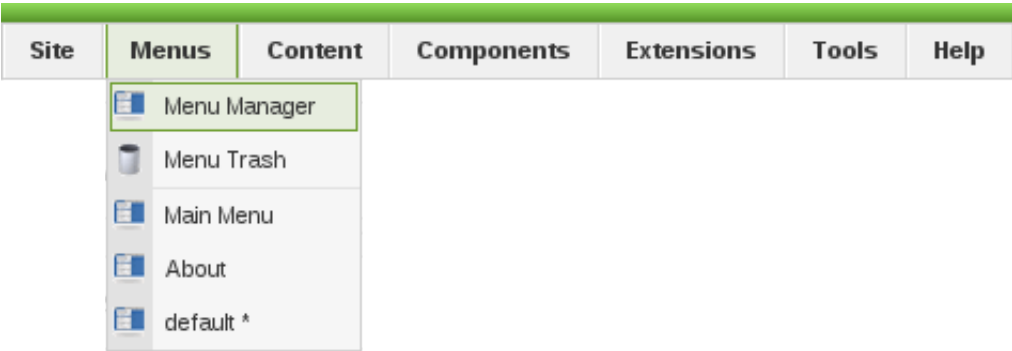


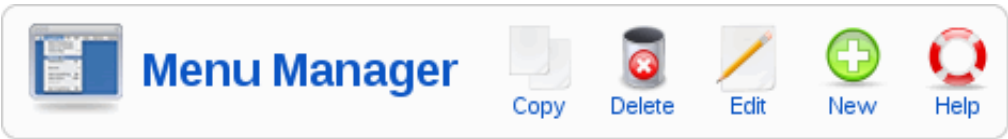
Hub Admin New Page

If you would like to add a new page to yourHUB, then you must add it through the back end control interface.

First, login as an administrator and then choose ‘Menu Manager’ from the “Menus” menu on the horizontal menu bar at the top of the control interface.




The menu manager should appear and look something like this.






#		Title	Type	Menu Item(s)	# Published
1	<input type="radio"/>	Main Menu	mainmenu		7
2	<input type="radio"/>	About	about		8
3	<input type="radio"/>	default	default		1


At this point, we must decide where to put our new page. In this example, we are going to link to our new page from the main menu. We will call the new menu button “Conference Attendees” and create a page full of information about an upcoming conference.











Notice the three titles; Main Menu, About and default which are listed in the first column of the Menu Manager interface. Since we want to link to our conference attendees page from the main menu, we must edit the “Main Menu” menu. Click the ‘Edit Menu Item(s)’ icon  in the row associated with the ‘Main Menu’, row number one.

HUB ADMIN NEW PAGE









#		Title	Type	Menu Item(s)	# Published	# Unpublished
1	<input type="radio"/>	Main Menu	mainmenu		7	-
2	<input type="radio"/>	About	about		Edit Menu Item(s)	
3	<input type="radio"/>	default	default		1	-

When you click the 'Edit Menu Item(s)' button, the Menu Item Manager interface should appear.



Menu Item Manager: [mainmenu]


Filter:
Max Levels: 10 - Select State -



#	<input type="checkbox"/>	Menu Item	Default	Published	Order 	Access Level	Type	ItemID
1	<input type="checkbox"/>	Home			1	Public	Articles » Article	4
2	<input type="checkbox"/>	my HUB			2	Public	MyHUB	5
3	<input type="checkbox"/>	Resources			3	Public	Resources	6
4	<input type="checkbox"/>	Members			4	Public	» Members	7
5	<input type="checkbox"/>	Events			5	Public	Events	8
6	<input type="checkbox"/>	About			6	Public	Url	9
7	<input type="checkbox"/>	Support			7	Public	Support	10

Display #

Near the top right of the screen, click the "New" toolbar button  to add a new menu item.

The new menu item interface should appear.


Menu Item: [New]

Select Internal Link > Articles > Article Layout to insert an article. The next screen which appears will indicate we have selected "Article Layout" as the 'Menu Item Type'. Now we are ready to add details to our new menu item.

Menu Item Type

Article Layout

[Change Type](#)

The Article Layout displays a single Article.

Menu Item Details

Title:	<input type="text" value="Conference Attendees"/>
Alias:	<input type="text"/>
Link:	<input type="text" value="index.php?option=com_content&view=article"/>
Display in:	<input type="text" value="Main Menu"/>
Parent Item:	<div><div>Top</div><div>Home</div><div>my HUB</div><div>Resources</div><div>Members</div><div>Events</div><div>About</div><div>Support</div></div>
Published:	<input type="radio"/> No <input checked="" type="radio"/> Yes
Order:	New Menu Items default to the last position. Ordering can be changed after this Menu Item is saved.
Access Level:	<div><div>Public</div><div>Registered</div><div>Special</div></div>
On Click, Open in:	<div><div>Parent Window with Browser Navigation</div><div>New Window with Browser Navigation</div><div>New Window without Browser Navigation</div></div>

If you haven't already written the new article which the new menu item will link to, you must create it now. Please refer to [AddingAnArticle](#) for more information. Otherwise, if your article already exists, please continue.

The 'Parameters' window on the right side of the screen is used to specify many of the options associated with creating a new menu item.

▼ Parameters (Basic)

Select Article

Select

▶ Parameters (Component)

▶ Parameters (System)

Click the 'Select' button and a new window will appear.

HUB ADMIN NEW PAGE

Filter:

- Select Section - - Select Category -

#	Title	Access Level	ID	Section	Category	Date
1	<u>Conference Attendees</u>	Public	39			05.03.09
2	ppp	Public	38			07.11.08
3	Microphone Recommendations for Breeze Meetings and Presentations	Public	37			20.09.08
4	Submitting Content	Public	36			20.09.08
5	Collaboration	Public	10			20.09.08
6	YourHUB - A product of Purdue	Public	8			20.09.08
7	HUBzero	Public	1			20.09.08
8	Support Center	Public	9			20.09.08
9	Quotes	Public	4	about	about	20.09.08
10	Copyrights	Public	6	about	about	20.09.08
11	Our Cyberinfrastructure	Public	11	about	about	20.09.08

This is where you specify which article the new menu button will link to. In this case, I have an article titled “Conference Attendees” which was authored specifically for this demonstration. After selecting this article, the ‘Parameters (Basic)’ window will indicate the “Conference Attendees” article has been selected.

Parameters (Basic)


Parameters (Component)

Parameters (System)

Select Article

Conference Attendees


Select

Now click the save button 

on the toolbar.

























The new menu item will be created and the Menu Item Manager will appear again, indicating Conference Attendees has been added to the menu at the bottom of the order.

HUB ADMIN NEW PAGE

 Menu Item Saved

Filter: Go Reset

Max Levels: 10 - Select State -

#	<input type="checkbox"/>	Menu Item	Default	Published	Order  	Access Level	Type	ItemID
1	<input type="checkbox"/>	Home			 1	Public	Articles » Article	4
2	<input type="checkbox"/>	my HUB			  2	Public	MyHUB	5
3	<input type="checkbox"/>	Resources			  3	Public	Resources	6
4	<input type="checkbox"/>	Members			  4	Public	» Members	7
5	<input type="checkbox"/>	Events			  5	Public	Events	8
6	<input type="checkbox"/>	About			  6	Public	Url	9
7	<input type="checkbox"/>	Support			  7	Public	Support	10
8	<input type="checkbox"/>	Conference Attendees			 8	Public	Articles » Article	26

Click to Edit this Menu Item

Conference Attendees

Display # 20

Check now to ensure the horizontal menubar on your homepage has been updated. If you used this demonstration as a guide, your horizontal menubar should now look like this.

Home

my HUB

Resources

Members

Events

About

Support

Conference Attendees

Click the ‘Conference Attendees’ button on the menu to ensure the article appears.

Congratulations, you have successfully added a new page.

More Examples