Hub Administration Guide

Welcome to your new hub! This guide will help you understand how to use the site as an administrator—how to change "about" pages, approve submissions, answer support tickets, etc.

For more details and further instruction in things we may not have covered here, we strongly recommend visiting the official Joomla! documentation.

For information on how to develop code and extensions for your hub, visit the Hub Developer Guide.

Getting Started

- Log in as an administrator
- Promote another user to also be an administrator

Customizing Your New Hub

- Edit "about" pages, terms of use, etc.
- Upload pictures that you can embed into "about" and other pages
- Edit the "welcome" area on the home page
- Change the rotating banner on the home page
- Change text or other components on the home page
- Change the information new users must supply when registering
- Change the types of resources that users can contribute
- Change categories of events on the public calendar
- Change metadata exposed to search engines

Daily Maintenance

- Keep an eye on the dashboard
- Approve pending resources
- Support tool contributions
- Handle support tickets
- Respond to reports of abuse
- Fulfill orders in the site store
- Publish success stories

How do I…

- …change items in the menu bar along the top of the site?
- …add a new page to the site?
- …fix spelling errors on a resource that a user has uploaded?
- …help a user upload a huge resource file?
- …fix spelling errors on tags, or delete useless tags?

- [...put up a poll question for the community?](#)
- [...find the login or email address for a registered user?](#)
- [...put up a notice that the site is going down for maintenance?](#)
- [...award points to a user that did something special to help?](#)
- [...securely control access to clusters?](#)