

### Hub Admin About

First login to the administrative back-end.

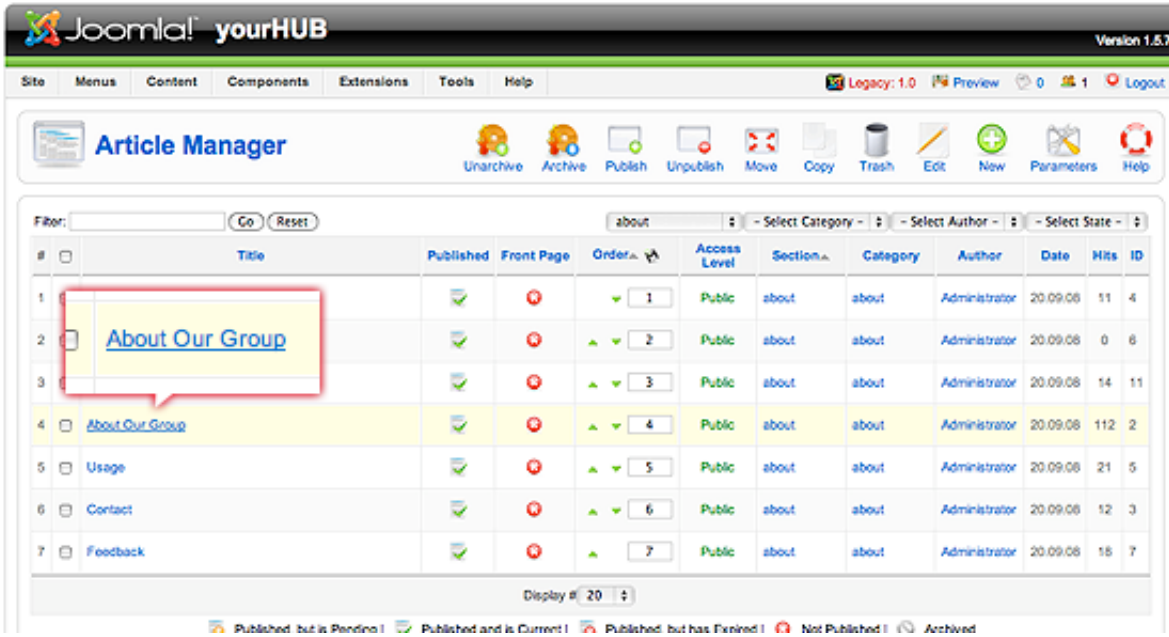
Once logged in, find “Content” in the main menu bar located toward the top of the page. You should be presented with a drop-down menu containing items such as “Article Manager”, “Article Trash”, etc.

Choose “Article Manager” from the available options.



You should now be presented with a list of all the content articles on your site. There are a variety of methods to find the specific entry you wish to edit: you can filter by selecting section, category, author, or even state (published, unpublished, archive). The about page should be in the section “about” and category “about”. You may also search for “About” in the filter search box or scroll to the bottom of the page and navigate your way through the entire list. Once found, click the article title to edit it.

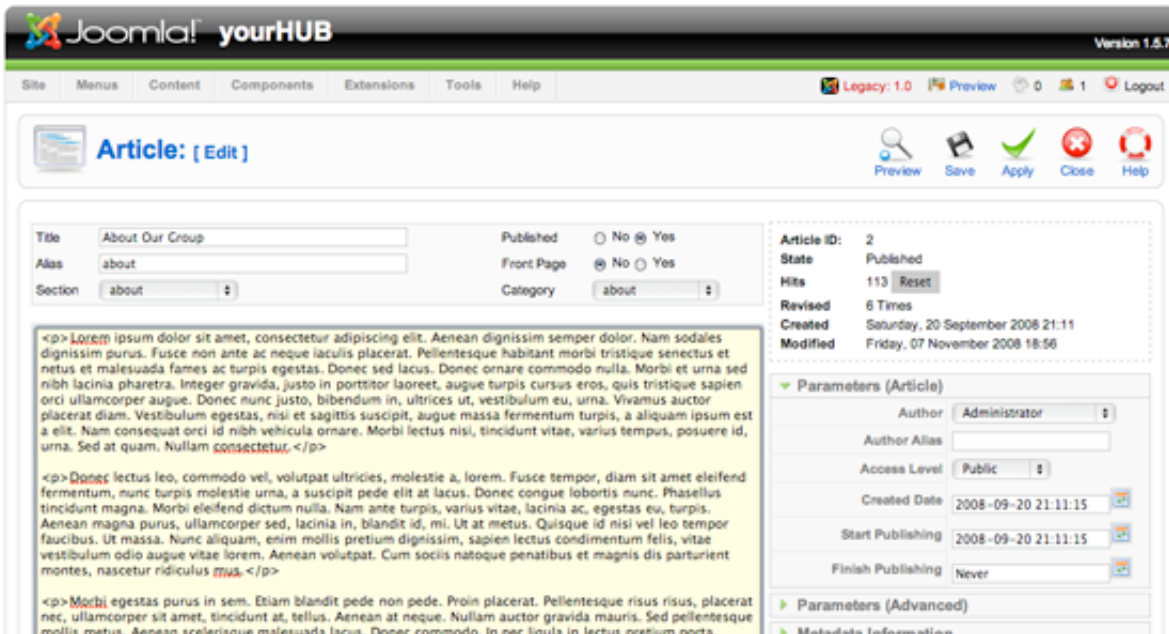
## HUB ADMIN ABOUT



The screenshot shows the Joomla! Article Manager interface. At the top, there's a navigation menu with 'Site', 'Menus', 'Content', 'Components', 'Extensions', 'Tools', and 'Help'. Below that, there's a toolbar with icons for 'Unarchive', 'Archive', 'Publish', 'Unpublish', 'Move', 'Copy', 'Trash', 'Edit', 'New', 'Parameters', and 'Help'. The main area displays a table of articles with columns for '#', 'Title', 'Published', 'Front Page', 'Order', 'Access Level', 'Section', 'Category', 'Author', 'Date', 'Hits', and 'ID'. The article 'About Our Group' is highlighted in yellow and has a red box around its title. Below the table, there's a 'Display #' dropdown set to 20 and a legend for article states.

#	Title	Published	Front Page	Order	Access Level	Section	Category	Author	Date	Hits	ID
1		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1	Public	about	about	Administrator	20.09.08	11	4
2	<a href="#">About Our Group</a>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	Public	about	about	Administrator	20.09.08	0	6
3		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3	Public	about	about	Administrator	20.09.08	14	11
4	<a href="#">About Our Group</a>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	4	Public	about	about	Administrator	20.09.08	112	2
5	Usage	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5	Public	about	about	Administrator	20.09.08	21	5
6	Contact	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6	Public	about	about	Administrator	20.09.08	12	3
7	Feedback	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7	Public	about	about	Administrator	20.09.08	18	7

You may then edit the page title, content, etc.



The screenshot shows the Joomla! Article: [ Edit ] interface. At the top, there's a navigation menu with 'Site', 'Menus', 'Content', 'Components', 'Extensions', 'Tools', and 'Help'. Below that, there's a toolbar with icons for 'Preview', 'Save', 'Apply', 'Close', and 'Help'. The main area displays the edit form for the article 'About Our Group'. The form includes fields for 'Title', 'Alias', 'Section', 'Published', 'Front Page', and 'Category'. There's also a 'Parameters (Article)' section with fields for 'Author', 'Author Alias', 'Access Level', 'Created Date', 'Start Publishing', and 'Finish Publishing'. The article content is displayed in a text area with HTML tags visible.

Title:  Published:  No  Yes  
Alias:  Front Page:  No  Yes  
Section:  Category:

Article ID: 2  
State: Published  
Hits: 113   
Revised: 6 Times  
Created: Saturday, 20 September 2008 21:11  
Modified: Friday, 07 November 2008 18:56

Parameters (Article)  
Author:   
Author Alias:   
Access Level:   
Created Date:   
Start Publishing:   
Finish Publishing:

Parameters (Advanced)  
Metadata Information

Once you feel ready to save your changes, scroll back to the top of the page and click “Save” (the icon that looks like a floppy disk) in the upper right portion of the page.

The screenshot shows the Joomla! 1.5.7 Admin interface for editing an article. The top navigation bar includes 'Site', 'Menus', 'Content', 'Components', 'Extensions', 'Tools', and 'Help'. The article title is 'About Our Group'. The 'Save' button is highlighted with a red circle. The article content is a placeholder text with HTML tags. The right sidebar shows article metadata and parameters.

Article ID:	2
State:	Published
Hits:	113 <a href="#">Reset</a>
Revised:	6 Times
Created:	Saturday, 20 September 2008 21:11
Modified:	Friday, 07 November 2008 18:56

**Parameters (Article)**

Author:	Administrator
Author Alias:	
Access Level:	Public
Created Date:	2008-09-20 21:11:15
Start Publishing:	2008-09-20 21:11:15
Finish Publishing:	Never

**Parameters (Advanced)**

**Metadata Information**

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