

Collections

Module for Collecting

The hub comes with a module, **mod_collect**, for collecting a number of content types on the hub: resources, wiki pages, forum threads, courses, publications, and content articles. This module can be enabled via the administrative Module Manager. Once the module is enabled, a **Collect** button will appear on the single **view** pages for the various types of content. Users can then collect resources, wiki pages, etc. The collected material will be saved as a post with a link back to the original content.

Collectible content types:

To enable the module:

- Wiki pages
 - Forum threads
 - Courses
 - Resources
 - Publications
1. Navigate to **<https://yourhub.org/administrator/>** and login as an administrative user
 2. In the backend, under the **Extensions** tab, select **Module Manager**
 3. Find the module, and then select the module by clicking the small check box
 4. Once the module has been selected, click **Enable** to enable the module
 5. The module will now be active on the hub and users will be able to collect content for collections

Editing Collection Items

Note: You have to be logged into your hub in order to complete the following tasks

1. Navigate to **<https://yourhub.org/administrator/>**
2. Locate the **Components** tab and then select the **Collections** button located in the drop-down
3. On the Collection page, click the **Items** tab
4. Locate the item and then check the box beside the title of the item
5. Click the **Edit** button to edit the item
6. Make the changes to the item and then click **Save & Close** to save the changes and you will be navigated back to the Collection: Items page