Super Groups

Creating a Super Group

- 1. Log in to the backend of the Hub and hover over the **Users** tab and select **Groups.**
- 2. Click **New** to create a group.
- 3. Select the group type from the drop-down to be **Super.**
- 4. Fill in the CN or group alias, the title and logo of the group, along with the public and private group descriptions.
- 5. In **Membership Control**, check the box if the membership is to be controlled. The membership **Join Policy** determines access level for the group.
 - a. Public: Any user on the Hub can join the group.
 - b. **Restricted:** Qualifications are given that predetermines who can join. These restrictions have to be added into the credentials.
 - c. **Invite Only:** A group manager has to send an invite any new group members to the group.
 - d. **Closed:** No one can join the group unless they are added from the back-end of the Hub.
- 6. Determine the access level of the group from hidden or visible. A hidden group is not listed on the front-end of the Hub, and any content is unavailable to any user that is not a member of the group. A visible group can be found on the Hub through regular searches.
- 7. Once all the group's content has been filled in, then save the new group by clicking **Save & Close**. The group will be automatically approved and visible on the Hub.
- 8. The following will be automatically created when making the super group:
 - a. Base template with custom error handling & login
 - b. Separate database for super group related components, data, etc
 - c. If Gitlab integration is enabled, all needed connections will be made and super group folder will be controlled via Git.

Frontend Module Management in Super Groups

Accessing the Module Manager:

- 1. Log in to the Hub and access the **Super Group** home page.
- 2. Click on the **Manage Group Pages** link in the group manager toolbar, to get to the page manager.

- 3. Select the **Manage Modules** tab to view the module manager.
- 4. Search for modules by using the search drop-down that searches for a module based on location and title.

Adding a Module:

- 1. Log in to the Hub and access the **Super Group** home page.
- 2. Click on the **Manage Group Pages** link in the group manager toolbar, to get to the page manager.
- 3. Select the **Manage Modules** tab to view the module manager.
- 4. Click the **New Module** button in the toolbar
- 5. Fill in all required fields and click Save Page.

Publishing a Module:

- 1. Log in to the Hub and access the **Super Group** home page.
- 2. Click on the **Manage Group Pages** link in the group manager toolbar, to get to the page manager.
- 3. Select the **Manage Modules** tab to view the module manager.
- 4. Publish the module by clicking on the **Unpublished** icon. The icon will become a **Published** icon.
- 5. The module will now be available on the front interface of the Hub.

Unpublishing a Module:

- 1. Log in to the Hub and access the **Super Group** home page.
- 2. Click on the **Manage Group Pages** link in the group manager toolbar, to get to the page manager.
- 3. Select the **Manage Modules** tab to view the module manager.
- 4. Unpublish the module by clicking on the **Published** icon. The icon will become an **Unpublished** icon.
- 5. The module will now be removed from the front interface of the Hub.

Editing a Module:

- 1. Log in to the Hub and access the **Super Group** home page.
- 2. Click on the Manage Group Pages link in the group manager toolbar, to get to the page manager.
- 3. Select the Manage Modules tab to view the module manager.

- 4. Click on either the **Manage Module** button or hover over the arrow next to the button to see more options, including **Edit Module**.
- 5. One of the new features with the module manager is the page content WYSIWYG editor. It now uses CKEditor and HTML to manage your page content.
- 6. Modify the module with new changes, and then click the Save Page.

Reordering a Module:

- 1. Log in to the Hub and access the **Super Group** home page.
- 2. Click on the **Manage Group Pages** link in the group manager toolbar, to get to the page manager.
- 3. Select the **Manage Modules** tab to view the module manager.
- 4. Click on either the **Manage Module** button or hover over the arrow next to the button to see more options, including **Edit Module**.
- 5. One of the new features with the module manager is the page content WYSIWYG editor. It now uses CKEditor and HTML to manage your page content.
- 6. Modify the ordering of the module by using the drop-down, and then click the **Save Page**.