

Group Forum

What is the Discussion Forum Email Digest?

The Discussion Forum Email Digest sends an digest email of the recent discussion forum posts at an interval chosen by the member.

Configure the Groups Option

1. Navigate to **Groups** under the Members tab.
2. Click on the **Options** action button.
3. Click on the **Email Tab**.
4. Select "Yes" for the **Allow forum digest** parameter.
5. Select the **Save & Close** to save.

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1. Navigate to the backend of a Hub and click on **Extensions**, then from the drop-down click **Plug-in Manager**
2. Search for **cron-forum** and **enable** the plug-in
3. Navigate to **Components** and from the drop-down click **Cron**
4. Click the **Create** button
5. Give the new Cron job a title and select the **Group Forum Email Digest** event, then make the frequency **Run once a day, midnight**
6. Then **Publish** the new Cron job and click **Save & Close**
7. Navigate back to the **Users** tab and select **Groups** from the drop-down
8. Click on **Options** and then click the **Email** tab
9. Look for "Allow forum digest" and change the answer to **Yes**
10. Click **Save** to finalize the process

Note: A user wants to receive the email digest then they must sign up to receive it. The user must go into a Group of their choice and click on the Forum tab. Inside of the Forum they will find an area called Email Settings. Click on the Change your settings link and from the pop-up check the box next to "Email me about new posts in this group and send me those emails..." then select the way in which they want to receive forum posts. They can have each post sent to them individually (individually as new posts are made) or they can receive an email digest of the

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posts (as part of a Daily/Weekly/Monthly email digest). Once a user has set up these terms, then they will start receiving digests based on their settings.