Collections

Module for Collecting

The hub comes with a module, **mod_collect**, for collecting a number of content types on the hub: resources, wiki pages, forum threads, courses, publications, and content articles. This module can be enabled via the administrative Module Manager. Once the module is enabled, a "Collect" button will appear on the single "view" pages for the various types of content. Users can then collect resources, wiki pages, etc. The collected material will be saved as a post with a link back to the original content.

Collectible content types:

- Wiki pages
- Forum threads
- Courses
- Resources
- Publications

To enable the module:

1. Navigate to **https://yourhub.org/administrator/** and login as an administrative user.
2. In the backend, under the **Extensions** tab, select **Module Manager.**
3. Find the module, and then select the module by clicking the small check box.
4. Once the module has been selected, click **Enable** to enable the module.
5. The module will now be active on the hub and users will be able to collect content for collections.

Editing Collection Items

(Note: You have to be logged into your hub in order to complete the following tasks)

1. Navigate to **https://yourhub.org/administrator/**.
2. Locate the **Components** tab and then select the **Collections** button located in the drop-down.
3. On the Collection page, click the **Items** tab.
4. Locate the item and then check the box beside the title of the item.
5. Click the **Edit** button to edit the item.
6. Make the changes to the item and then click **Save & Close** to save the changes and you will be navigated back to the Collection: Items page.