

Creating New Topic/Wiki Pages

Creating a New Topic/Wiki Page

To create a new topic page:

Note: The Page text box uses wiki markup formatting. Plain text (no wiki markup) is allowed, but if you want to apply font style changes, embed images/files, add links, etc., you will have to use wiki markup. The toolbar on top displays shortcut buttons for common wiki markup commands. When you click any of the icons, the command is automatically provided and all you have to do is type the words you want to be formatted in place of the highlighted text within the command.

icon. You will see this command where you had
. Replace the words "Headline text" with what you want for the heading.

link at the bottom of the Page text box.

For instance, to create a heading, click on the

the cursor:

If you need more help with wiki formatting, click on the

1. Log in on the hub's front-end interface.
2. Navigate to **/topics**.
3. Click on **New Page**.

4. Fill in the required fields.
5. Click **Preview** if you'd like to see how your page looks like before submitting it. Click **Submit** when ready.

The topic page is now created.

Note: If the main topics page is using a macro that displays all existing topics pages on the hub, your new page will be added to the list on the main topics page. If not, your new page will have to be manually added to the list so that it is accessible to everybody. If you know the URL of your topics page (which, by default, is the title you have set for your page, only with no spaces), you can get to it by typing it on the address bar in this format: https://yourhub.org/topics/NAME_OF_YOUR_PAGE. For example, a topics page with the title "My New Page" will have the URL: <https://yourhub.org/topics/MyNewPage>.

To create a new wiki page within a group:

Note: If the main group wiki page is using a macro that displays all existing wiki pages within the group, your new page will be added to the list on the main group wiki page. If not, your new page will have to be manually added to the list so that it is accessible to everybody. If you know the URL of your group wiki page (which, by default, is the title you have set for your page, only with no spaces), you can get to it by typing it on the address bar in this format: https://yourhub.org/groups/NAME_OF_YOUR_GROUP/wiki/NAME_OF_YOUR_PAGE. For example, a group wiki page with the title "My New Page" will have the URL: <https://yourhub.org/groups/samplegroup/wiki/MyNewPage>.

1. Go to the **Wiki** tab inside a group.
2. Click on **New Page**.

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3. Fill in the required fields.
4. Click **Preview** if you'd like to see how your page looks like before submitting it.
Click **Submit** when ready.